Village of Manhattan
260 Market Place, Manhattan, Illinois 60442 • Phone: (815) 418-2100
www.villageofmanhattan.org
Fax: 815-478-5103

CONTRACTOR REGISTRATION

BUSINESS NAME: ____________________________ DATE: __________

ADDRESS: __________________________________

CITY: __________________________ STATE: ______ ZIP: __________

PHONE: __________________________ FAX: __________________________

EMAIL: ____________________________________

APPLICANT’S NAME: __________________ CONTACT NAME: __________

CHECK ONE: ☐ PARTNERSHIP ☐ SOLE OWNERSHIP ☐ CORPORATION ☐ OTHER

TYPE OF CONTRACTOR: ______________________ NUMBER OF EMPLOYEES: ______

OTHER CITIES LICENSED OR REGISTERED IN: __________________________________

NAME OF GENERAL CONTRACTOR YOU ARE WORKING FOR: ______________________

PLUMBERS, ROOFERS AND ALL OTHER CONTRACTORS REQUIRED TO BE REGISTERED WITH THE STATE OF ILLINOIS, MUST PROVIDE A COPY OF THEIR ILLINOIS STATE LICENSE. ILLINOIS STATE LICENSE # ______________________

INSURANCE AGENTS:

GENERAL LIABILITY: __________________________ PHONE: __________

WORKERS COMPENSATION: __________________ PHONE: __________________

I understand the Manhattan building codes and inspection requirements. I understand that I will be placed on the Village of Manhattan’s contractor list and I authorize the release of my company name, address, and telephone number to third party requestors.

SIGNED: ____________________________________

OFFICE USE ONLY: REGISTRATION # __________
**CONTRACTOR'S REGISTRATION**

All general contractors and subcontractors desiring to engage in business within the corporate limits of the Village of Manhattan must be registered.

Applications are available at the Village Hall. You may request one be faxed to you, or you may download one from this website:

www.villageofmanhattan.org

All registrations expire one year from the date that you register

**REGISTRATION FEES:**

General Contractor: $150.00  
Sub-Contractor: $100.00

**INSURANCE REQUIREMENTS:**

CERTIFICATE OF INSURANCE MUST BE SENT DIRECTLY FROM THE INSURANCE COMPANY TO THIS OFFICE. FAX: 815-478-5103

MUST LIST THE VILLAGE OF MANHATTAN AS CERTIFICATE HOLDER:

Village of Manhattan  
260 Market Place  
Manhattan, IL 60442

**BODILY INJURY LIABILITY:** $300,000  
**PROPERTY DAMAGE LIABILITY:** $100,000  
**WORKERS COMPENSATION:** AS REQUIRED BY THE INDUSTRIAL COMMISSION OF ILLINOIS

IF YOUR INSURANCE EXPIRES DURING THE TERM OF REGISTRATION, A RENEWAL CERTIFICATE MUST BE MAILED TO THE VILLAGE OR THE REGISTRATION WILL BE SUSPENDED.

**THE VILLAGE OF MANHATTAN NO LONGER REQUIRES A PERMIT BOND**